

James F. Shalleck  
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Jacqueline Phillips  
*Substitute Member*



**Montgomery County  
Board of Elections**  
Post Office Box 4333  
Rockville, Maryland 20849-4333

Margaret A. Jurgensen  
*Election Director*  
Alysoun McLaughlin  
*Deputy Election Director*  
Janet A. Ross  
*Senior Information  
Technology Specialist*  
C. Jessica White  
*Voter Services Program  
Manager*  
N. Christine Rzeszut  
*Operations Manager*  
Kevin Karpinski  
*Counsel*

**MEETING AGENDA**  
Monday, October 17, 2016

18753 N. Frederick Avenue, Suite 212, Gaithersburg, MD 20879

**2:00 p.m.**

**I. Executive Function**

- A. Sworn in as Board of Canvassers
- B. Election of Canvass Officers

**2:30 p.m.**

- I. Convene Board Meeting and Declare Quorum Present – Jim Shalleck, Board President
- II. Approval of Minutes from September 1, Conference Call and September 19, 2016 Board Meeting Minutes – Lisa Merino, Office Services Coordinator
- III. Additions/Changes to the Agenda – Jim Shalleck, Board President
- IV. Public Comments
- V. Election Director Status Reports – Margaret Jurgensen, Election Director
  - A. Personnel
  - B. Budget – Marjorie Roher, Management & Budget Specialist
  - C. Voter Registration
  - D. State Board of Elections

All Public Meetings are recorded on a digital recording device.

An additional Executive Session, including one involving a discussion relating to an executive function, may be held by the Board after the scheduled Board meeting. If persons with disabilities need services or aides to participate in any Board of Elections' activity, please call 240-777-8525 five days in advance. This agenda is available in an alternative format upon request.

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- VI. Board Attorney Report – Kevin Karpinski, Legal Counsel
- VII. Old Business
- VIII. 2016 General Election
  - A. Preparation Status
  - B. Outreach
  - C. Election Judge Update
    - 1. Appointment of Election Judges
  - D. Canvass Calendar
- IX. New Business
- X. Future Meetings – Lisa Merino, Office Services Coordinator

*All meetings begin at 2:30 p.m. unless otherwise indicated*

- A. October 21, 2106 – Public Testing and Early Voting Cart Check 10:00 a.m.
  - B. October 27, 2016 - Early Voting Begins 8:00 a.m.
  - C. November 3, 2016 – Election Day Supply Verification 5:00 p.m.
  - D. November 3, 2016 - Close of Early Voting 8:00 p.m.
  - E. November 7, 2016 - Monday Night Visit 6:00 p.m.
  - A. November 8, 2016 - Presidential General Election 6:00 a.m. - 8:00 p.m. and Board Meeting 11:30 a.m.
  - F. November 10, 2016 - Absentee Ballot Canvass I 10:00 a.m. - 8:00 p.m.
  - G. November 11, 2016 - Absentee Ballot Canvass I cont. 9:00 a.m. - 7:00 p.m. HOLIDAY
  - H. November 12, 2016 - Absentee Canvass I cont. 10:00 a.m. - 8:00 p.m.
  - I. November 13, 2016 - Absentee Canvass I cont. 10:00 a.m. - 7:00 p.m. (Tentative)
  - J. November 16, 2016 – Provisional Canvass 10:00 a.m.
  - K. November 17, 2016 – Provisional Canvass cont. 9:00 a.m.
  - L. November 18, 2016 – Absentee Canvass II 10:00 a.m.
  - M. November 19, 2016 – Absentee Canvass II 9:00 a.m. (Tentative)
  - N. November, 21, 2016 – Board Meeting
  - O. December, 19, 2016 – Board Meeting (Tentative)
- XI. Adjournment